

GLOBAL CUSTOMS IMPORT DOCUMENT REQUIREMENTS

INVOICE

Invoice should be “billed to” the Accounts Payable location if other than the receiving location.
The Consignee name and address must reference Federal-Mogul as the legal entity name:
Example: Federal-Mogul Corporation, 3605 West Cleveland Road, South Bend, IN 63863
The location receiving the product must be listed as the “Consignee.”
In the case of Mexico, Legal Entity Name of receiving location, % Mexican Brokers
Supplier must include, in English, a complete part description.
Harmonized Tariff Number
Quantity of pieces per part
Value of part
Extended Value of part
Discounts if applicable must be separate line item on invoice
10% net 20 days
Country of Origin, European Union is not acceptable, must list actual country
Currency
Incoterms (Ex-works, FCA)
Commission, Royalties, Assists

PACKING LIST

Packing list must provide part numbers shipped.
Reference pallet number associated with part number
Number of pallets and boxes: example 6 pallets with 110 boxes
Gross and net weights
If multiple containers, which container holds which pallet numbers.

MILL SPECIFICATION CERTIFICATE

Required when shipping metal, i.e., steel into any country

RULES FOR MARKING COUNTRY OF ORIGIN

The United States Customs laws require each imported article produced abroad to be marked in a conspicuous place as legible, indelibly, and permanently as the nature of the article permits, the English name of the country of origin, to indicate to the ultimate purchaser the name of the country in which the article was manufactured or produced. The name of any foreign country or locality in which the articles were manufactured or produces must appear on the imported article and container, there shall appear, legibly and permanently, in close proximity to such words, the name of the country of origin preceded by “Made *In*”, “*Product Of*”, or other words of similar meaning.

ISF Filing (10+2)

Name of Shipper
Name of Manufacturer if other than shipper
Name of Consignee
Harmonized Tariff Number for each unique description
Name and address of co-loaded (if other than Hellmann)
Name and address of consolidator (if other than Hellmann)
Harmonized Tariff Schedule – first 6 characters: 8408.99

FEDERAL-MOGUL REQUIREMENTS

BROKER

Contact Federal-Mogul receiving location for Custom Brokerage information.

All documents should be forwarded to F-M location prior to the freight arriving at the port of discharge. For those countries requiring "Original Documents", documents must be sent via express mail and received prior to freight arriving at port of discharge.

UNITED STATES IMPORTS

Federal-Mogul is a United States Customs self-filer

All documents for international trade arriving in the US should be faxed to the following fax number:
+1-248-354-8972

PALLET REQUIREMENTS

Each pallet should be marked with the Federal-Mogul plant receiving the shipment (i.e. Federal-Mogul Maryville, MO);

Label on pallet should reflect total packages per pallet and the number of pallets per shipment, i.e.,

Pallet #1 of 2 – 27 boxes, Pallet #2 of 2 – 25 boxes, etc..

Required information must show on top and side of the pallet.

GLOBAL FORWARDER INFORMATION

Ocean and Air Forwarder: Hellmann Worldwide Logistics has been awarded the global contract for all Federal-Mogul facilities. Hellmann Worldwide Logistics is to be used exclusively, no exception. Hellmann Worldwide Logistic offices and contact information is available on their website at:

www.hellmann.net

SEAL REQUIREMENTS FOR SHIPPING CONTAINERS (FCL) and FULL TRUCK LOADS (FTL)

Seal must meet the ISO/PAS 17712 certification requirements

Seal must be affixed prior to shipment leaving facility

Seal number must be documented on the Bill of Lading

GUIDELINES FOR GLOBAL IMPORTATION OF SOLID WOOD PACKAGING

ISPM 15 - GUIDELINES FOR REGULATING WOOD PACKAGING MATERIAL IN INTERNATIONAL TRADE.

The Animal and Plant Inspection Service (APHIS) oversees the implementation of requirements when importing wood packaging material.

ISPM 15 guidelines require the use of either heat treatment or fumigation and the marking of materials.

Wood Packaging Material (WPM) includes: pallets, dunnage, crating, packing blocks, drums, cases, load boards, pallet collars and skids.

Certified WPM must be marked and date stamped (valid for one year).

APPROVED METHODS OF TREATMENT

Heat Treatment:

Material is heated to a minimum core temperature of 56 °C for 30.

Fumigation:

Material may be fumigated using Methyl Bromide at the rates listed below. (This method is NOT approved by Federal-Mogul's Global Customs Department and Federal-Mogul's Environmental Health and Safety Department)

Temperature	Dosage Rate	Minimum Concentration (g/m3)			
		0.5 hrs.	2 hrs.	4 hrs.	16 hrs.
21 °C or Above	48	36	24	17	14
16 °C or Above	56	42	28	20	17
11 °C or Above	64	48	32	22	19